Vendor Profile

3400 Victoria Blvd.
Hampton, Virginia 23661
757-222-6000 Phone / 757-222-6094 Fax

Date: _____

Please print clearly

Company / Remit to Name: _____

Contact Person and Title: _____

Contact Person Email: _____

Mailing Address: _____

City, State and Zip: _____

Telephone: _____ Fax: _____ Toll Free: _____

Website: _____ Email: _____

Type of Organization: ☐ Sole Proprietorship ☐ Partnership ☐ Corporation ☐ Other

Date Business Established: _____ Dunn & Bradstreet Number: _____

North American Industrial Code System / NAICS code(s): _____

Check all that apply

Product/Service Description:
☐ Professional/Consultant Service ☐ Construction ☐ Supplies
☐ Equipment ☐ Other _____

Number of employees: _____

Average annual gross receipts over the past three years:

☐ $0 - $50,000
☐ $50,001 - $100,000
☐ $100,001 - $500,000
☐ $500,001 - $1,000,000
☐ $1,000,001 - $5,000,000
☐ $5,000,001 - $10,000,000
☐ $10,000,001 - $18,000,000
☐ Over $18,000,000

If your company is 51% owned, operated and controlled by a minority(s) or woman/women, please check the appropriate classification:

☐ African American
☐ Hispanic American
☐ Asian Pacific American
☐ Asian Indian American
☐ Native American
☐ Minority Female
☐ Non-minority Female
☐ Male
☐ Other

If you have been certified as a Disadvantaged Business Enterprise or Small Disadvantaged Business, please complete the information below and attach a copy of your certification letter.

Certifying Agency: _____

Certification Number: _____ Expiration Date: _____

Prepared by: _____ Date: _____
Signature

Print name: _____ Title: _____

Please mail or fax completed form to

Procurement Department
Hampton Roads Transit
3400 Victoria Boulevard
Hampton, Virginia 23661
757-222-6062 Fax

For questions, please contact

Avis Long
Procurement Administrator
757-222-6000 extension 6094