



3400 Victoria Boulevard, Hampton, Virginia 23661
Phone: 757-222-6000 ~ Southside Fax: 757-222-6103
Peninsula Fax: 757-222-6195 ~ www.hrtransit.org

January 28, 2009

TO: TDCHR Commissioners
FROM: Michael S. Townes, President/CEO
RE: President and CEO Report

Development of The Tide continues. While the project is now projected to exceed the previously stated cost of \$288 million and revenue service will begin in 2011, the need for continued investment into this vital transit project has not abated.

Work continues to identify the new cost to complete assessment and risks that can be managed to bring construction costs down as much as possible. Negotiations to conclude guaranteed fixed-price contracts for the remaining areas of major construction activity continue with progress being made. The on-going assessment of the final cost-to-complete is expected to be completed in mid to late February.

In the current General Assembly session there is a proposal to have the Auditor of Public Accounts conduct a financial audit of the project. The measure, HJ 151, was introduced by Delegate Paula Miller, of Norfolk. Current co patrons include Delegates Kenneth Alexander, Algie Howell, and Lynwood Lewis, and Senator Ralph Northam. All agencies of the Commonwealth, the City of Norfolk and the Transportation District Commission of Hampton Roads will be asked to provide assistance in this effort.

Legislative Update

On December 13, 2009, Congress adopted the FY2010 funding bill for Transportation, Housing and Urban Development, which was signed by the President three days later. The THUD bill includes two appropriations for HRT, made possible by the support of our Congressional delegation. The measures include \$1,450,000 for bus acquisitions and \$979,200 for the Naval Station Norfolk / Virginia Beach Transit Extension Study currently underway. HRT greatly appreciates the ongoing support of Congressmen Bobby Scott, Rob Wittman, Glenn Nye and Randy Forbes and Senators Jim Webb and Mark Warner. Altogether, transit programs received about \$10.7 billion, an all-time high, in the FY10 THUD bill. HRT staff will be in Washington in February to work on achieving the agency's FY11 appropriations goals.

Other significant federal actions in December included another short-term extension of SAFETEA-LU, the surface transportation authorization bill. The current extension expires September 30, 2010. Also noteworthy is the passage of a second economic stimulus bill in the House, the Jobs for Main Street Act of 2010 or "jobs bill" for short. The jobs bill includes \$8.4 billion for transit. This makes it very comparable to the

funding levels made available last year through the American Recovery and Reinvestment Act. It is expected the Senate may take up debate on the jobs bills later this month or in early February.

The Hon. Robert F. “Bob” McDonnell took the oath of office as the 71st Governor on Saturday, January 16, 2010. Key appointments in transportation include new Secretary of Transportation Sean Connaughton and new Director of Virginia Department of Rail and Public Transportation, Thelma Drake. In the midst of all the challenges facing the Commonwealth and public agencies at all levels of government, HRT looks forward to working with the new administration and the General Assembly to advance public transportation in Hampton Roads and across the Commonwealth. The General Assembly convened the 2010 session on January 13, 2010. By January 20th, over 1270 bills had been introduced in the House and over 648 in the Senate. HRT legislative liaisons are at work in Richmond, tracking key legislative developments and working to accomplish the 2010 TDCHR legislative agenda. Securing funding to complete transit extension studies for Virginia Beach and Naval Station Norfolk, as well as protecting dedicated funding sources for transit remain as top priorities. HRT staff is continuing efforts to keep the Hampton Roads legislative delegation and their staff, at all levels of government, informed on HRT organizational developments relating to transitions in leadership and fiscal and project management of the light rail project.

Light Rail Vehicles Report

This is a system wide contract. The contract consists of the procurement of nine light rail vehicles for use on the completed LRT. To satisfy the vehicle requirement, Charlotte Area Transit System (CATS) assigned to HRT, nine LRVs from its twenty-five LRV option with Siemens Transportation Systems (STS). HRT has entered into a contract with STS incorporating the terms of the CATS contract. The first of nine vehicles was delivered in October of 2009, with the delivery of the last vehicle scheduled for February 2010.



HRT LRV as manufactured by Siemens Industry, Mobility Division
Summary of Activities: Production of the carshell commenced on September 29, 2008.
Status of the production is as follows;

- (407) Actual arrival on HRT property on October 6
- Actual arrival on HRT property on October 6

- Arrived on HRT property on October 20, 2009
- Arrived on HRT property on October 20, 2009
- Arrived on HRT property on October 21, 2009
- Arrived on HRT property on October 21, 2009
- Arrived on HRT property on November 10, 2009
- This car is complete. Siemens stored this vehicle in Sacramento until LRV 409 was completed and ready for shipment. Storage was at no charge to HRT.
- This car is complete. All customer reviews and inspections have been performed. The vehicle was shipped from Sacramento to Norfolk with LRV 408 on January 19th. Arrival is still expected in mid-February.

Seven LRVs have been placed into storage on the HRT right of way near Norfolk State University. Delivery and storage procedures have been prepared and implemented. Exterior washing of the seven cars in storage is scheduled for January 25th to remove accumulated contaminants.

Containers have been placed at Sewells Point to store arriving spare parts and special tools until the Vehicle Maintenance and Storage Facility is built. Receipt and storage of spare parts and special tools is ongoing

HRT and Siemens continue to meet on a bi-weekly basis to discuss issues associated with the delivery of the vehicles, spare parts and training. Siemens is scheduled to begin commissioning of the vehicles in April provided that HRT is prepared for this activity. Delivery, commissioning and training will be the next significant milestones planned for completion in advance of system opening.

Seventeen of eighteen First Article Inspections (FAIs) have been approved thus far. The remaining FAI, is expected to be approved in February.

Tri-Met joined HRT and CATS in the ongoing dialogue involving elements common to the three vehicles. All participating organizations continue to benefit through shared lessons learned. The next monthly HRT/CATS/Tri-Met telephone conference is scheduled for February 17th.

HRT operations staff actively participating with internal Safety Personnel to complete the federally mandated safety certification for the light rail vehicles.

The development of mileage based Light Rail Vehicle maintenance procedures and material kits are in process. This in advance of the scheduled CMMIS implementation in March.

The Tide, construction

Contract 20 - Viaduct Construction, Harbor Park to NSU: A 3,400 ft. long elevated structure from near Harbor Park under I-264 to the east side of Brambleton Avenue at NSU. Holt Street relocation is also in this contract. The elevator and stairway tower at NSU Station is included in this contract.

Construction of the viaduct by Bryant Contracting, Inc. under Contract 20, completed all structure work. Overall, this contract is approximately 97 percent complete. The viaduct has been handed over for follow-on track installation by Skanska, currently in its final stages. Bryant has been awarded a contract addition for the construction of the elevator and stairway tower at NSU Station, and initial contractor submittals for this work are underway.

Contract 30 - Major Civil Construction, Former Norfolk Southern Railway Property, NSU to Newtown Rd: Approximately 4 miles of grading, drainage, utility, and new double-track along the existing railroad; new bridges over NSRR Sewell's Point line and Moseley Creek; grading for the shop building and yard tracks. This work also includes the marine bridge at Broad Creek.

Skanska Civil USA Southeast is responsible for the work on the former Norfolk Southern Railway right-of-way from NSU to Newtown Road, including trackwork on the Contract 20 viaduct. All main track overhead catenary system foundations are installed. All bridge structures are complete, including track, walkway, and railings. Trackwork installation is substantially complete in all locations between NSU and Newtown Road. Grading, drainage, and trackwork continue at the VSMF Yard site. Track concrete construction on the viaduct structure at Holt Street has started. Insulated rail joints are currently being inserted into the track in preparation for a state sponsored signal upgrade for the track segment between NSU and Newtown Road.

Contract 40 - Major Civil Construction, Central Business District, EVMC to Harbor Park: All utility work, track construction, traffic signals and pavement markings, and street and sidewalk paving throughout the downtown area. The contract also includes marine bridge at Smith Creek.

Skanska USA Southeast holds Contract 40 for the Norfolk central business district and has commenced major construction in the York Street, Government Plaza and Harbor Park areas. Catenary foundations are in progress along the entire contract alignment. At York Street, ballasted track and street lighting conduit installations are in progress. From Charlotte to Freemason Streets, excavation for the paved trackwork is underway, including water line relocation and reconstruction of curb and brick sidewalk areas. At both Plume Street and E. Main Street, track installation, traffic signalization, and street

lighting conduit are being installed; the E. Main Street segment is largely complete. At Park Avenue (Harbor Park), ballasted trackwork, asphalt pavement and finish grading are nearing completion. At Government Center, Skanska is completing its work on a major utility vault in preparation for track installation.

Contract 60 - LRT Systems, EVMC to Newtown Road: Furnishes and installs catenary poles and wire, electrical substations and grade-crossing signals and gates for the entire 7.4 mile corridor of main tracks and storage yard. Work also includes grading and fencing at seven power substation sites.

Truland Systems Corporation has completed delivery and placement of the traction power substation at Holt Street, Sewells Point, Military Highway, and Newtown Road; DVP feeder installations are in progress, and Sewells Point and Military Highway substations have been energized. OCS pole, hangers, and cantilever assemblies are being mounted on track foundations from VSMF Yard to Ingleside; messenger wire has been strung from Sewell's Point to Ingleside, including two disconnect switches. Signal conduit and foundation installations are in progress at all grade crossings. 37 OCS foundations are now installed in the VSMF Yard. Proposals for signal enhancements from NSU to Newtown Road have been received and are in final negotiation.

Contract 80 - Light Rail Shop and Storage Yard: Maintenance facility, employee parking lot, site lighting, entrance roadway, pedestrian walkway at I-264 and Brambleton Avenue.

W.M. Schlosser Co. Inc. is now progressing initial building and site work submittals, incorporating the latest building façade request for the City of Norfolk. Value engineering proposals for various support wall revisions have been approved as cost-effective changes. Initial grading and foundation work for the shop building and parking lots are underway, including significant utility service line installation.

Contracts 120 and 160 - LRT Vehicle Procurement: Delivery of nine (9) vehicles for use on the completed LRT, including delivery and spares for maintenance, and temporary track and facilities for the vehicle delivery.

Siemens Transportation Systems (STS) has completed initial light rail vehicle deliveries of HRT #1 through HRT #7, currently in storage at HRT. A temporary connection track with Norfolk Southern and unloading facilities were completed for this delivery.

Contract 150 - Demolition: Asbestos abatement and demolition of Kirn Library and other structures on the LRT project.

S.B. Cox, has completed the heavy demolition of Kirn Library and Baylor Plumbing, including foundation and tank removal, followed by final grading of the site. This contract is 100 percent complete, contract closeout is in progress.

Contracts 100 and 110 - Contract #100 Park and Ride Lots: New construction at Newtown Road and Military Hwy. Reconfigure existing lots at Ballentine and Harbor Park. Contract 110, Systemwide Station Finishes: Furnish and install shelters, benches, railings, and platform lighting.

Design continues for Contract 100. Contract 110 was awarded to W.M. Schlosser Co. Inc. in October 2009 and initial contract submittals are in progress; Contract 100 advertisement date is under review.

Southside Bus Maintenance Facility

The design work for the bus maintenance building, the fare, fuel and bus wash building, the parking deck and the parking deck extension is complete. The design work for the administration building is in progress. On January 12, 2010 Parsons Brinkerhoff, HRT designers of record, presented the 35% documents. These are currently being priced by WM Jordan, the General Contractor. Preliminary pricing is expected in early February. At this time we will determine whether or not the design is within our remaining budget and decide what changes, if any, are required.

We have received approval of the City of Norfolk Design Review Committee, the Planning Commission and the city's consultant Urban Design Associates, for everything except the administration building. This will be presented for approvals in February and March. Demolition permits have been issued. The site plan is being resubmitted to the city for the third time in the third week in January. We are submitting application for a foundation permit for the bus maintenance building in the third week of January, due to the delay in receiving site plan approval, which precludes release of the building permit. We plan on submitting for building permit for the administration building by the end of March 2010.

Asbestos abatement is complete. The tire building, the fare building and the bus maintenance building have all been demolished. The barns are currently being demolished. All of the concrete and masonry is being crushed on site for reuse as sub base under the asphalt paving and concrete slabs. Some environmental remediation is ongoing in the areas of the former bus maintenance pits. Test piles have been driven and pilings have been ordered and are expected on site by January 25th 2010.

Records Management

The HRT Records Management staff has been assigned the additional new responsibility for the Norfolk Light Rail project document control and will perform the same tasks previously conducted by the sub-contractor LKG-CMC. Michele Trader, a Records Management Specialist for HRT, will be the full-time document control contact for the project and has relocated to the project office on Plume Street. Michele has over 14 years of experience with records management. Prior to her tenure at HRT, she worked at Newport News Waterworks and assisted with the implementation of a comprehensive records management program for the public utilities department.

Bus Operations

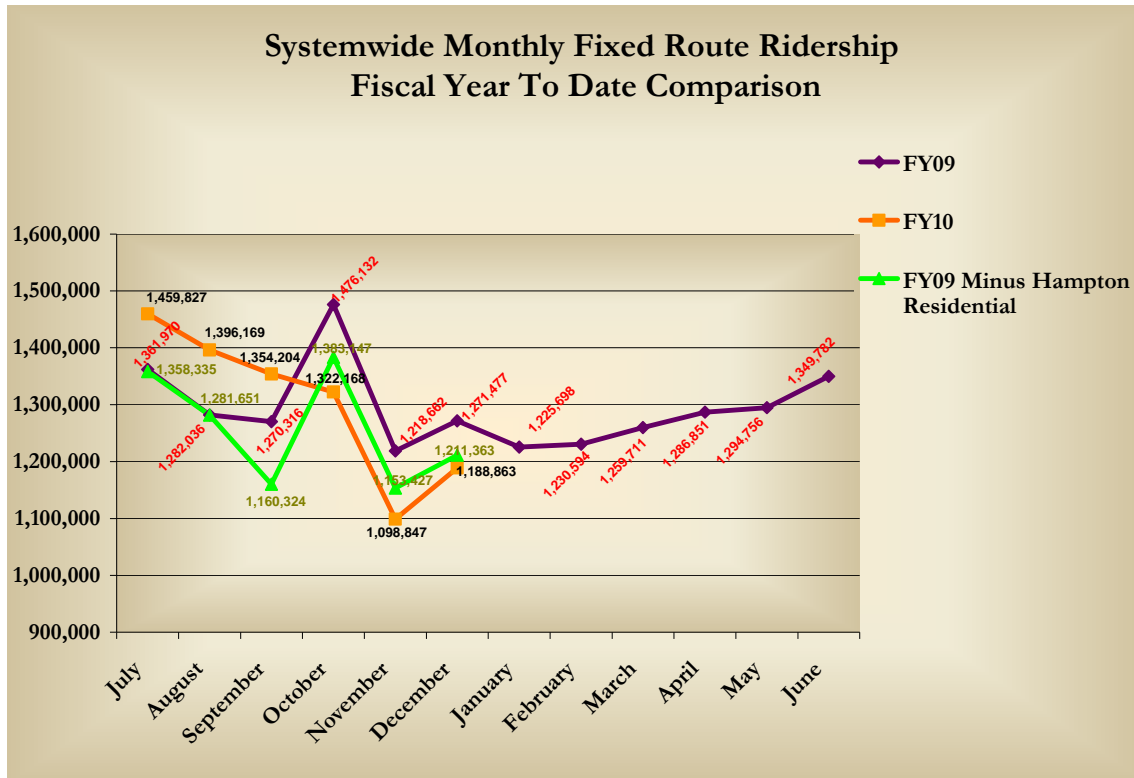
Ridership in December 2009 had a reduction of 24,571 passenger trips compared to December 2008.

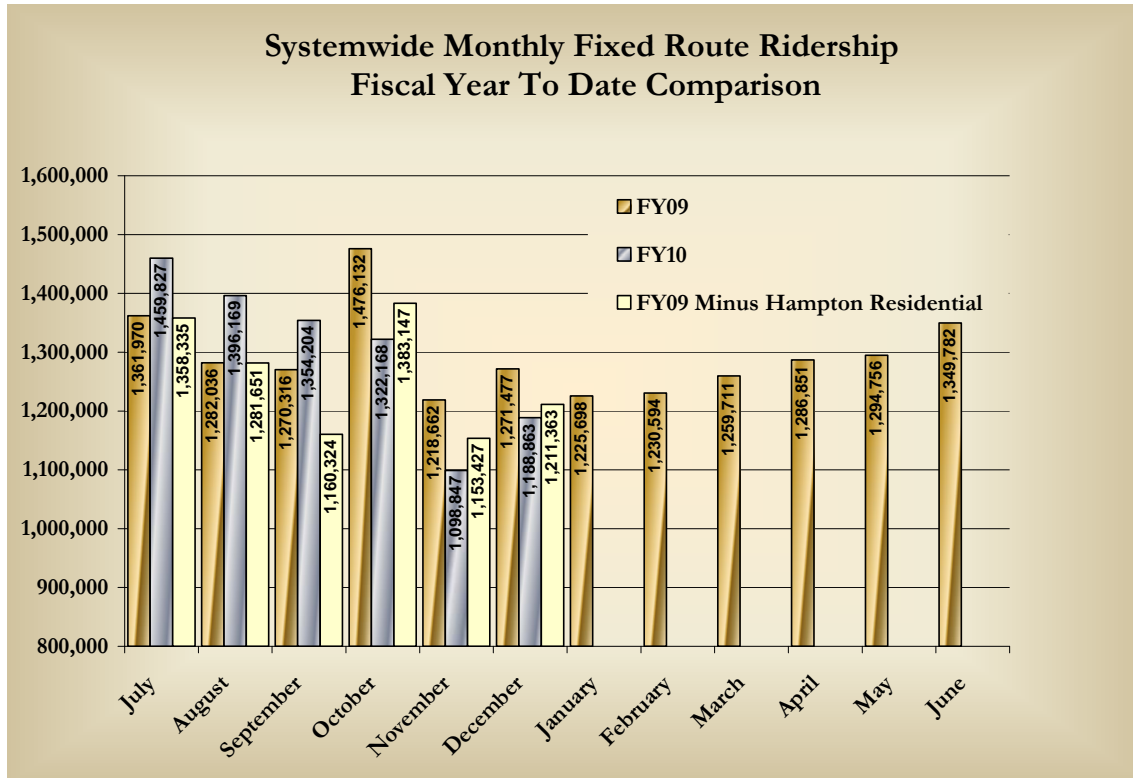
System-wide ridership in July 2009 was up 7.47%, 8.94% in August 2009, and 16.71% in September 2009 compared to 2008. October 2009 ridership was down 4.71%, November 2009 ridership was down 4.73% and December ridership was down 2.03% compared to October, November and December 2008. Ridership totals exhibited in the chart below show the following:

Ridership Summary - without Residential Routes - Includes Manual Counts for Suffolk, Net, and Ferry						
December - 09 vs. December - 08	Actual December - 09	Actual December - 08	Diff	% Change	Srv Days 2009	Srv Days 2008
System Total	1,184,569	1,209,140	-24,571	-2.03%	31	31
Weekday Total	1,026,472	1,038,193	-11,721	-1.13%	22	22
Weekday Avg	46,658	47,191	-533	-1.13%		
Saturday Total	108,831	122,778	-13,946	11.36%	4	4
Saturday Avg	27,208	30,694	-3,487	11.36%		
Sunday Total	49,266	48,169	1,097	2.28%	5	5
Sunday Avg	9,853	9,634	219	2.28%		
FYTD July to Present Monthly Totals	7,812,436	7,547,818	264,618	3.51%		

- To make sure we are comparing “apples” to “apples” monthly ridership comparisons will no longer include FY09 Hampton residential service because it has been eliminated. On average Hampton residential service averaged approximately 80,000 - 100,000 passenger trips each month that service operated. We now provide a more accurate summary of ridership by eliminating the reporting of the Hampton residential service.
- System ridership is down approximately 2.03% in December 2009 versus December 2008
- Average weekday ridership is down approximately 1.13% in December 2009 compared to December 2008.
- Saturday’s average is down 11.36% or 13,946 passenger trips
- Ridership on Sunday is up approximately 1,097 passenger trips for a 2.28% increase.

Although the past three months have been down, the overall fiscal YTD ridership is up 3.51% or 264,618 passengers.





Alternatives Analysis-Draft Environmental Statement *Virginia Beach Transit Extension Study*

In April, the Commission authorized a contract for the provision of professional services to perform Alternatives Analysis and Environmental Impact studies, including optional supporting tasks, for the Virginia Beach and Naval Station transit extension efforts. A notice to proceed was issued to HDR, Engineering Inc. The initial phase of the study is examining including a No-Build scenario, Enhanced Bus option, Bus Rapid Transit option, and a Light Rail Transit option for use along a corridor that extends from Newtown Road to the Virginia Beach Oceanfront. The property, which represents the core study area, is an inactive Norfolk Southern railroad right of way. Two station area workshops were held on December 2nd and December 9th of last year. Key issues discussed with participants included station location, bus, pedestrian and vehicular access, community and environmental issues. Ongoing activities over the last month have included finalizing methodology reports concerning traffic simulation, costing, and grade separation, completing service operating plans, and continuing environmental data collection. HRT and the project consultant continue to coordinate with FTA regarding the project's overall status and schedule.

The project team received many comments and questions from the public during the Station Area Workshop meetings. The meeting notes, comments, power point presentation, and demographic map information (9 in all) have been posted to the VBTES webpage for viewing. Even though attendance was very light for both of these

meetings, many good comments in regards to station placement, park & ride areas and potential issues within residential and business were received.

American Recovery and Reinvestment Act

A task force created by Hampton Roads Transit to manage its eligibility for federal stimulus funds has submitted to the Federal Transit Administration all the technical information required to obligate all of the formula funding for which HRT qualifies.

The Act requires agencies such as HRT to “obligate,” or commit to spend, at least 50% of their funds within 180 days, in this case by September 1, 2009, or the money will revert back to the FTA for use at other agencies. These funds have been obligated in grants. Through the end of December 2009, HRT has expended \$3,153,280 or approximately 13% of the \$24,096,312 received by in Section 5307 ARRA funds.

FTA plans to utilize 10% of the ARRA funds for operating expenses, as allowed, to help offset recent reductions in state transit assistance. HRT is working with FTA to update the required grant applications to use funds for this purpose.

The specific projects that will be using the ARRA funds are shown below:

SECTION 5307 FUNDED PROJECTS	ESTIMATE D COST	PROJECT DESCRIPTION	PROJECT STATUS
Southside Facility	\$14,000,000	Construction of a new bus maintenance operations facility to replace for 18 th street facility	See separate report for construction status
Seven 40-foot Diesel Buses	\$2,660,000	Replace buses which have outlived their useful lives, following guidelines as established by FTA. An existing contract will be used to purchase these vehicles. The vehicles that will be replaced include 1993 Orion 5 and 1995 Gillig models.	A notice to proceed will be issued to vendor. A portion of these funds will also be used for operating expenses as allowed under ARRA.
Information & Management Systems	\$600,000	es to HRT's Information Technology capability and provide new real-time on Technology upgrades include co upgrades include mobile and handhe ons upgrades include a PBX upgra des include expanding HRT's existir	To date HRT has purchased 18 mobile radios; these were purchased in advance of funding approval due to the critical need for

			such. The bid documents associated with the remaining radios to be purchased are anticipated to be completed in over the next couple of months.
Environmental Management System Program & Related Improvements	\$300,000	The purpose of this project is to identify and address environmental compliance issues on all HRT equipment, vehicles and facilities. It will include a comprehensive environmental compliance inspection and audit, a baseline carbon/GHG emissions report with ongoing measurement and analysis, and the required upgrades and replacements to the underground storage tanks (USTs) at HRT's Headquarters facility in order to maintain regulatory compliance with the U.S. Environmental Protection Agency and the Virginia Department of Environmental Quality.	EMS Compliance - A Notice to Proceed letter was issued on August 27, 2009 to Faulkner & Flynn Inc. They completed field inspections and audit of HRT facilities. Underground Storage Tanks - Design drawings and specifications for project are complete. Bids for the project have been received and are currently under review for award.
Supervisory & Service Vehicles	\$2,100,000	HRT intends to use these funds to purchase supervisory and support vehicles to support HRT Operations. This includes special purpose, heavy duty support, and revenue support vehicles. These purchases will lessen our dependence on outside sources, reducing costs and minimizing downtime.	Bids are currently issued and items purchased for special purpose service and supervisory vehicles.
Transit Center Upgrades	\$1,600,000	HRT intends to use these funds to upgrade the two Transportation Centers in	Upon detailed review of the project, it was

		<p>Hampton (2 West Pembroke Avenue) and Newport News (35th and Washington Streets). These centers are in need of repair due to heavy customer traffic/use and leaking roofs, which have caused significant internal damage. Anticipated repairs include replacements to roofs and doors, interior/exterior rehabilitation, and concrete/asphalt repair.</p>	<p>determined by key stakeholders in the project that a professional design would be beneficial. With that, the project milestone dates have been updated to include sufficient time for completion of professional designs and specifications. Once the designs and specifications are complete, through our current Task Order Services contract, the RFP/IFB for construction will be let. Project Manager and staff met with architect at both sites (HTC and NNTC) on September 9, 2009 to review the project scope. Requests for proposals were issued to HRT's two contracted A&E firms for design services to include project scope, specifications, and cost estimates for upgrading the two centers. The evaluation process should be completed shortly, and a task order issued.</p>
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Shop Tools & Equipment	\$2,500,000	Replace general use shop equipment which has outlived its useful life. This equipment includes purchases for test equipment, hand tools, and shop tools, such as grinders, drill press, pressure washers, chain hoists, etc., at all HRT facilities.	Bids are currently issued and items purchased for special purpose service equipment.
Replace Hampton Bus Wash	\$336,312	Replacement of existing obsolete bus wash system for the Headquarters facility in Hampton.	HRT plans to purchase a new bus wash for HQ. We have a preliminary specification and we are underway in preparing the specifications for bid.

- Once received, another \$1 million in Regional Surface Transportation Funds (RSTP) allocated through the Hampton Roads Transportation Planning Organization will be applied to preventive maintenance activities.
- Through EPA’s National Clean Diesel Program, HRT was awarded \$490,000 to retrofit 35 buses with diesel particulate filters. This money has been obligated and solicitations to complete this work are in progress.

HRT continues coordination with FTA. The task force will continue to work with FTA, tracking purchases, and maintaining certification and accountability measures as required by the federal government.

Peninsula Rapid Transit Project

Current analysis requested by Newport News showed that the density levels, both residential and commercial, needed to support FTA’s New Starts program thresholds could potentially be accommodated within the recommended alignment’s available vacant and underutilized properties. A preliminary evaluation of a potential ferry connection between Newport News and Norfolk was also included. The consultant team, based on input from City staff, has established recommendations for policies that could be used to attract the needed levels of density to support LRT. The final results from the study were shared with the Planning and New Starts Development Committee in December of last year. PTG is in the process of wrapping up the study’s final report.

Environmental Management System (EMS) and Sustainability Program

I am pleased to announce that Sibyl Pappas officially joined the HRT staff in December 2009 as the new Vice President of Environmental and Facilities Engineering. As many of you know, Sibyl comes to us from Patton, Harris, Rust & Associates (PHRA), where she worked as a consultant to HRT since 2006, and has an extensive background in environmental design and development. In this new position, she will be responsible for overseeing Hart's engineering projects, facilities maintenance, and sustainability efforts. Specifically, she will manage construction activities for the new Southside Facility and oversee the continued development of Hart's comprehensive Environmental Management System (EMS) and Sustainability Program. I believe she will be a valuable member of Hart's leadership team.

Victory Crossing Transfer Station

There is no update on this project.

Management Services

H1N1 Flu Shots

HR will offer H1N1 flu shots that will be administered by Dr. Michael Williams, our Medical Review Officer. We have a minimum of 400 vaccines and a maximum of 800 vaccines available. The vaccines will be available to all employees on Thursday, January 21st at the Ford Plant between 1:00 p.m. and 4:00 p.m. and Friday, January 22nd at Headquarters between 2:00 p.m. and 5:00 p.m. On Saturday, January 23rd between 9:00 a.m. and noon at the Ford plant the vaccines will be available to HRT employees and their immediate family members over the age of 18, provided we have not exceeded our 800 maximum.

The fee will be \$8 per vaccine, to cover the cost. Payments will be made by payroll deduction.

Annual Open Enrollment/Insurance Renewal

Hart's insurance plans renewed effective January 1, 2010. This is also the start of the new plan year for medical and dependent care reimbursement as well as the option for employees to elect to have health, dental and vision benefits deducted from their paychecks on a pre-tax basis.

Pre-tax elections by employees for medical and dependent care reimbursement accounts for the plan year beginning January 1, 2010 through December 31, 2010 increased by more than 22%. In addition, the amount of insurance premiums to be deducted from employees' paychecks on a pre-tax basis for the 2010 plan year increased by more than 16%. As a result of increased participation, HRT is expected to experience a savings of \$42,165.32 in payroll tax matching. This is an increase of 17.59% in pre-tax savings over the plan year for 2009.

Recruiting

The current position openings are:

Controller/Dispatcher
Customer Service Representative I - PT and Seasonal
PeopleSoft Programmer Analyst
Planner II
Records Management Specialist I
Summer Bus Operators
LRT Systems Maintenance Supervisor
LRT Maintenance Supervisor

Positions filled during the last month:

1 LRT Maintenance Supervisor
1 LRT Systems Maintenance Supervisor
3 Controller/Dispatcher
2 Customer Service Representative III
1 Vice President for Environmental & Facilities Engineering
1 Fare Collection Assistant
1 Accounting Supervisor
1 Accounting Technician – Accounts Payable
1 Accounting Technician – Accounts Receivable
1 Transportation Supervisor I
5 Operator FT – Norfolk
2 Operator FT – Hampton

Personnel/Employee Count:

Current Employee Count as of January 19, 2010 is 822.

Recruitment Summary Report			
Summary of available Drivers As of 01/19/2010			
	Required	Available	Needed
Hampton – FT	152	150	2
Norfolk – FT	286	284	2
Suffolk – FT	7	7	0
Virginia Beach - FT	20	19	1
	465	460	5

Training Class Status As of 01/19/2010	
Hampton	5
Norfolk	0
Suffolk	0
Virginia Beach	1
	6

Drug/Alcohol Program

Reasonable Suspicion Training

In accordance with FTA regulations, Reasonable Suspicion Training for supervisors was held on December 02, 2009 and December 18, 2009. Approximately eight (8) supervisors attended.

DMV Records

Each month, we perform a check of driving records of a percentage of all HRT employees who are required to maintain a Commercial Driver's License (CDL) or who are required to operate HRT vehicles as a part of their job duties. We check Department of Motor Vehicles records to ensure that employees are licensed, maintaining satisfactory records, and are in compliance with Harts license and driving policies. In December, approximately 90 records were checked.

Employee of the Month



Glenda Dixon

The Employee Recognition Committee would like to congratulate Glenda Dixon, a PeopleSoft Systems Analyst, on being December's Employee of the Month. Here is what Glenda's co-workers had to say about her:

- “She has come up with creative and efficient methods to resolve very complex and time-consuming issues.”
- “Any time a department has needed assistance with a PeopleSoft issue, she has availed herself to help resolve the issue in a logical and expedient fashion.”
- “Her work ethic is unparalleled – she is in the office early every morning and most days she does not leave until late in the evening.”
- “She communicates well, is self-motivated, is process-driven, is easy to work with and she takes her work seriously enough to ensure that she does thorough research and understands issues or problems well enough to provide knowledgeable solutions and alternatives.”
- “We greatly enjoy working with Glenda and we appreciate her.”