

## **Hampton Roads Transit Environmental Compliance Briefing Package**

Hampton Roads Transit (HRT) has instituted an Environmental Management System (EMS) that complies with ISO 14001:2004. In order to conform to this ISO Standard, HRT must ensure that all persons working for or on behalf of HRT – including contractors, suppliers, and vendors – are aware of and understand HRT’s Environmental Policy, and comply with all environmental requirements applicable to the activities, products, and/or services they provide.

### **HRT Environmental Policy**

Hampton Roads Transit (HRT) is committed to developing and maintaining a world-class, continuously improving Environmental Management System (EMS), which shall:

- **C**omply with all federal, state, and local environmental laws and regulations, as well as other requirements and standards, which are applicable to its activities, products and services that may impact the environment;
- **A**dvance EMS awareness and demonstrate responsible environmental stewardship within the workplace and throughout the communities it serves;
- **R**espond appropriately and timely to emergencies and conditions that may endanger or adversely impact persons, property and/or the environment;
- **E**nsure that the EMS is documented and reviewed regularly, amended as necessary for continual improvement, made available to the public, and communicated to all persons working for or on behalf of HRT; and
- **S**ustain and protect the environment and its natural resources by reducing harmful waste and emissions through initiatives that promote pollution prevention, climate protection, and energy conservation, including but not limited to recycling and the proper disposition of materials that may be harmful to the environment.

### **HRT Material and Waste Management Policy**

All persons working for or on behalf of HRT are responsible for the care, control, and management of their materials and wastes, including the prompt off-site disposal of solid and hazardous wastes in accordance with all applicable legal requirements. This policy also includes the following:

- Wear appropriate personal protective equipment required to safely handle the materials and waste of every job;
- Do not bring new materials (chemicals or products) onto HRT property without providing HRT with Material Safety Data Sheets (MSDS) for prior approval;
- Label all containers of materials and waste – containers not labeled cannot be used on site;
- Do not put any liquid material or waste onto the ground or in a drain, sump, or trench;

- Do not put aerosol cans, propane canisters or liquid materials or waste into any trash cans or dumpsters on site;
- Keep all containers of materials and waste closed or covered at all times when not in use;
- Properly segregate wastes from other materials; and
- Provide secondary containment for any containers or tanks holding hazardous materials or waste, which may be harmful to human health or the environment.

**Spills, Leaks, or Other Emergencies**

In the event of a spill, leak, or other environmental emergency, please immediately contact one of the following persons:

- Scott Demharter, Director of Energy Management and Sustainability, ext. 6315
- Jean Claude Aurel, Jr., Vice President for System Safety and Risk Management, ext. 6109
- Rick Justice, Security Manager, ext. 6176

If in doubt about any environmental matter, please refer to your HRT contract manager or call 757-222-6000 and ask for the EMS Coordinator.